



Contractor Application

Date: _____

Contact Details

Lead Source: _____

Name: _____ Email: _____

Company Name: _____ Work Phone: _____

Address: _____ Cell Phone: _____

Specialized Field (GC, Plumber, Electrician, Roofer, etc): _____

Contractor License Number: _____

Preference and Experience

In what cities do you take on projects: _____

How long have you been doing business in the area(s): _____

How many years of experience in your trade: _____

Do you work on projects in townhomes/condos or only single family homes: _____

Do you work on projects from start to finish including demo (if GC): _____

Do you work on all project sizes, simple cosmetic to full gut/new construction (if GC): _____

Insurance and Crew

Are you licensed and insured: Yes No

What type of insurance (i.e., general liability, workers' comp): _____

How much coverage: _____ License updated: _____

How long running own crew: _____

How many guys on crew full time: _____

Current Projects and Bidding

How many projects do you have going on right now: _____ In the past year: _____

How many jobs do you typically handle at once: _____

What were the scopes of work: _____

What are the addresses: _____

Can I see the work on one or two recent jobs: _____

How do you usually bid out your work: _____

Materials and Labor charged together or separate in your bids: _____

Do you give written warranties for your work: _____ How long of a warranty: _____

Contractor Application



Sub-Contractors

Do you use subcontractors, if so, which specialties: _____

Are they licensed and insured: _____

Who is your electrician: _____ Who is your plumber: _____

More Prescreening

When called to visit a property and submit a bid based on a specific Scope of Work, what is your turnaround time: _____

How many weeks do you estimate for a simple cosmetic project vs. a full gut/new construction: _____

Do you belong to the Better Business Bureau or local Chamber of Commerce: _____

Do you have any certificates/licenses regarding the skills you have: _____

Have you ever declared bankruptcy: _____

How often do you communicate with your clients during a job: _____

Do you clean the job site daily: _____

Do you have a problem with signing documents before starting and after completing a project such as an independent contractor agreement, indemnification insurance agreement, and a final lien waiver: _____

References

Can you provide a list of references; with the names and numbers you have done work for in the last 2 years:

1. _____

2. _____

3. _____